

Housing Plus Group
Job profile and person specification

Role title	Multi-Skilled Operative (Bathrooms, shower Rooms and Kitchen installation)	Date	September 2023
Reports to	Planned Maintenance Manager	Version	2
DBS required	DBS Basic		

Job purpose:

To carry out the removal and installation of Bathrooms, shower Rooms and Kitchen installation to the Group's properties as necessary.

Main accountabilities: List in order of priority, the major activities, or functions necessary to achieve the job's end results.

1	To carry out all the traditional duties of a multi-skilled fitter, primarily wet trades, but also including carpentry work to boxing, bath panels, studding, skirtings, and doors plus related finishes. A primary part of this work will involve wall and floor tiling to an excellent standard, including installing shower trays and fitting kitchen worktops.
2	To ensure all work is completed to an excellent standard. Where further work is required contacting Supervisors and agreeing on site with customer. Leaving all sites clean and safe at the close of each day's work shift. To be flexible around working hours to ensure that works are left at a suitable point each day. This will also include similar works to empty properties and schemes.
3	To carry out work according to instructions and to a high-quality standard, and to meet targets set out within the group's agreed timescales. To keep materials usage to a minimum consistent with required quality standards and maintain good clear communication channels with Team Leaders and Managers.
4	To ensure that work is carried out in accordance with all Health and Safety at Work regulations and codes of practice, and are implemented at all times on site, including wearing protective clothing and safety equipment as supplied, and to attend training as required.
5	To provide technical advice, suggestions and recommendations and resolve issues in a timely manner.
6	To ensure the reputation of the company is maintained through a professional image and customer service.
7	To collect any necessary van stock /goods from stock or from suppliers.
8	To ensure that all tools, vehicles, equipment, and plant used are kept in good, clean working order and serviced regularly.

Health and Safety: In order to maintain a safe working environment, keep yourself and others safe, maintain a positive safety culture and help your Supervisor / Line Manager and/or Trade Union Representative / Safety Representative achieve our Health & Safety aims and objectives you will be conversant with the Current Health And Safety Policy on the Intranet in particular the Statement of Intent and section 5.6 and 5.7 of the Policy "Health & Safety Responsibilities".

Role Specific responsibilities example

- Nil

Data Protection:

- To follow the Data Protection principles in all work activity
- To attend any training specific to the role regarding GDPR

Please list below any outsourced service providers that are managed by the role (e.g., payroll), or any functional / project management responsibilities: Project Management related to role activity – managing change, implementation of new systems		Essential /Desirable
Knowledge, skills and abilities: Describe the knowledge, skills and abilities required for the job. Include the need for any academic, vocational or professional qualifications.		
1	Qualifications:	
	NVQ or City and Guilds in relevant trade	Essential

	Full clean driving license	Essential
2	Relevant Experience:	
	Previous experience as a multi-skilled tradesperson Experience of working within a team	Essential Essential
3	Planning and Organising:	
	Demonstrate good planning and organisation skills, ability to make decisions.	Essential
4	Personal Motivation and Commitment:	
	Be flexible with working hours. Be willing to travel to other offices and sites across Staffordshire and Shropshire	Essential
5	Special Requirements:	
	<p>This post requires the post-holder to carry out duties of a physical nature, within defined manual handling restrictions. These could include one or more of the following:</p> <p>Manual physical work including (but not limited to):</p> <p>Installing sanitary ware to bathrooms and shower rooms. Plumbing works to bathrooms including some drainage work.</p> <p>Installation of kitchens wall and base units. And worktop installation.</p> <p>Floor and wall tiling to excellent standards.</p> <p>Carpentry works to boxing, easing doors and fitting skirting's and panelling.</p> <p>Working on site in customer's homes and communal schemes, and empty properties.</p>	

Further relevant information

Training Plan

Mandatory training	Role related training	Person Specific training
GDPR Awareness	Asbestos Awareness	
Fire Awareness		
Health and Safety		
Safeguarding Awareness		